

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL WORK SESSION MEETING
HELD ON WEDNESDAY, OCTOBER 11, 2017 AT 5:30 P.M. IN THE CITY COUNCIL
CHAMBERS**

MAYOR: Tonita Gurulé-Girón

COUNCILORS: Barbara A. Casey
Vincent Howell
David A. Ulibarri, Jr.

ABSENT: David L. Romero

ALSO PRESENT: Richard Trujillo, City Manager
Casandra Fresquez, City Clerk
Corinna Laszlo-Henry, City Attorney
Juan Montano, Sergeant at Arms

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor David A. Ulibarri, Jr. asked for a moment of silence for the tragedies going on in California with the wildfires and the devastation going on in Texas and to keep everyone's family in their prayers.

APPROVAL OF AGENDA

City Attorney Corinna Laszlo-Henry proposed the agenda be modified to add two additional items to supplement the minutes from the closed meeting from October 2nd and approval of those minutes, immediately following item five after approval of the agenda.

City Clerk Fresquez advised they need approval of the statement of the closed discussion and the minutes would be on this meeting and come to the next month for approval and just the approval of the statement of the discussion that took place.

Mayor Tonita Gurulé-Girón asked why these items were not added beforehand.

City Attorney Corinna Lazlo-Henry advised to recite into the record that the closed meeting was held, what was discussed and what action took place. Once it is recited into record, it will be on the next meeting for approval.

Mayor Tonita Gurulé-Girón advised they want to amend the agenda and not have it as a consent item.

Councilor Howell advised it is just a statement that will be added in after the approval of the agenda.

Councilor Casey asked if the statement would be read out loud to know what they are approving.

City Attorney Corinna Laszlo-Henry advised correct to discuss what took place during the closed meeting so she motioned to amend the agenda to allow for the statement.

Councilor Howell made a motion to approve the agenda with the amendments stated. Councilor Casey seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara Casey	Yes
Vincent Howell	Yes		

City Clerk Fresquez re-read the motion and advised that the motion carried.

STATEMENT OF CLOSED SESSION

City Attorney Corinna Laszlo-Henry advised a closed meeting was held October 2, 2017 at 12:00 p.m., on pending litigation in the matter of Southwest Capital Bank vs. Tony Ortega and the matter of Carmel Mae vs. The City of Las Vegas. The discussion was held and the governing body was present and by consensus granted authority of settlement in both of those matters.

PUBLIC INPUT

Ms. Rose Contreras Taylor spoke about her husband and herself owning a property on 615 Lincoln, and also spoke about the vacant building ordinance. Ms. Contreras Taylor advised at the corner of Railroad and Lincoln the building is completely demolished with no roof. She advised there are pigeons, cats and other animals living in the building. Ms. Contreras Taylor stressed the urgency of addressing this matter that does affect business owners. Ms. Contreras further added that Joseph Jaureguiberry is a mechanic next door who has offered to purchase the property in the past. Ms. Contreras advised it is a safety and health hazard due to bare beams and pieces of roof collapsing which is also affecting the shared walls of the other building on railroad.

Ms. Cindy Collins spoke about applauding Levy Lujan Code Enforcement Officer with the City for writing Chapter # 302 to eventually be incorporated as the vacant building ordinance. Ms. Collins advised there are three buildings about to fall down, the east Lincoln and Railroad building, Estella's Café is about to fall down on Bridge Street and the Fram building used to be the central meat market building between El Rialto Restaurant and B3 BBQ, half of the roof is gone and collapsing to the floor. Ms. Collins advised there will be two more breezeways on Bridge Street soon and the beautiful buildings that were built by founders of Las Vegas are going to collapse. Ms. Collins thanked Levy Lujan and Mainstreet applauds this ordinance and the enforcement of it. Ms. Collins advised the Mainstreet contract is on the agenda to approve its renewal for \$35,000. It is \$30,000 in cash and \$5,000 for office space. Ms. Collins advised Mainstreet has brought in \$90,000 to benefit the City of Las Vegas this year. Ms. Collins thanked Robert Archuleta for all his help this last year, Chief Montoya with their vote for

Mainstreet organization campaign, Veronica Gentry, and Virginia Marrujo for supporting their effort. Ms. Collins advised they are number 6 in the national campaign and is the smallest town in the competition.

Assistant District Attorney Thomas Clayton spoke about supporting the issues on the buildings and the ordinance being drafted. Mr. Clayton's concern was that he and his wife are investing in property around the area he grew up in on Railroad Avenue and the buildings that have historic significance are being neglected. The building he and his wife were investing in was one of those buildings that was months or weeks away from destruction. Mr. Clayton advised his family was blessed with the drought because it did not destroy his building. Mr. Clayton advised the property owners need to address the buildings they have. Mr. Clayton stated the history in the community is what sells the community and motivates property owners. Mr. Clayton thanked the City for their support and respect for his building.

Discussion Items

1. Resolution #17-37 City of Las Vegas Meadow City Express' intent to apply for NMDOT Grant 5311.

Community Services Director Pamela Marrujo spoke about the City's intent to match grant funds they applied for on an annual basis for fiscal year 2019 grant. They got approval for the fiscal 2018 grant but it is an annual process that they take to council every year for approval for the matching funds.

Councilor Howell asked about the funds not being extended and they would be the same amount as last time and also if it was possible to extend the hours of operation.

Community Services Director Pamela Marrujo advised they cannot extend the hours due to the budget but this match is the same and they continue to utilize.

Councilor Howell asked if there would be an opportunity to ask for more funds.

Community Services Director Pamela Marrujo stated they can ask for more funds but it depends on what the state can grant and at this time it matches what the

state can grant them. Ms. Marrujo advised that they have looked into expanding services outside city limits as currently they are operating inside city limits and it will take collaborating with the county and will look into it in the future.

Councilor Howell complimented the Transportation Department for helping his guests that stayed at his house.

Councilor Casey asked how much the DOT grant was for.

Community Services Director Pamela Marrujo advised there are three separate sections of the DOT grant. There is an administration portion and the state pays 80 percent and the City pays 20 percent, there is the operational fund for drivers and operational expenses and that is split 50/50. Ms. Marrujo also explained that there is the capital side where they purchase vehicles and the state pays 80 percent and the City pays 20 percent. Ms. Marrujo advised this covers the match for all three sections.

Councilor Casey asked where the match for the funds would come from.

Community Services Director Pamela Marrujo advised it would come out of the general fund.

Mayor Tonita Gurulé-Girón advised the governing body when the money comes in to transportation they will be taken out from certain line items.

Mayor Tonita Gurulé-Girón asked what the pleasure of the board was and they all agreed to place on consent agenda.

2. Review and certification of 2017 Fixed Assets/Inventory.

Finance Director Ann Marie Gallegos spoke about the review and certification of fixed assets/inventory for the City of Las Vegas as of June 30, 2017.

Mayor and Council had various questions regarding the fixed assets and inventory.

Finance Director Ann Marie Gallegos addressed all the questions and concerns.

Mayor Tonita Gurulé-Girón thanked Finance Director Ann Marie Gallegos for her continued dedication to the City of Las Vegas and all the work she does and for putting together the inventory list.

Mayor Tonita Gurulé-Girón asked what the pleasure of the board was and they all agreed to place on consent agenda.

3. Publication of Ordinance No. 17-08. Amending Municipal Code by adding Chapter 302 Titled; Repair, Closing and Demolition of Dwellings Unfit for Human Habitation.

Code Enforcement Officer Levy Lujan spoke about the ordinance drafted to coincide with state statute 346-43 titled urban development and that statute gives a municipality or code enforcement the enforcement powers to coincide with the state on dilapidated structures or dwellings unfit for human habitation. Mr. Lujan stated that the proposed ordinance will enforce on detecting increase effects of fire hazards and calamities, lack of adequate ventilation, light or sanitation facilities, dilapidation, disrepair, structural defects, overcrowding, inadequate ingress and egress and inadequate drainage. Mr. Lujan stated that there are buildings in historic district and there's concern of properties being torn down and with the proposed ordinance it would coincide with municipal code and the historic buildings and with the ordinance he could either have them repair, alter or remove the shell structure, it doesn't always have to be to remove or demolish as owners could improve it or secure it until proper funds come in to fix it adequately to open it back up.

Councilor Ulibarri, Jr. asked if the ordinance would apply to residents as well.

Code Enforcement Officer Levy Lujan advised it would as far as the structural defects affecting safety or health concerns.

Councilor Ulibarri, Jr. asked if it would apply to mobile homes as well.

Code Enforcement Officer Levy Lujan advised there would be no limitations to the ordinance, as far as residential goes he likes to stick to the nuisance ordinance that give them the due process as well as this one to correct the violation. Mr.

Lujan advised that with this ordinance they will be looking at vacant buildings and getting the community back up, not in a sense of kicking residents out because they don't have proper conditions but rather help them by using the ordinance.

Councilor Howell asked to provide a list and sample timeline on when a building is addressed regarding the proposed ordinance and how long from start to finish.

Code Enforcement Officer Levy Lujan advised it could take anywhere from one month to a maximum of two months with the ordinance. Mr. Lujan explained in the contents of the notice, the code enforcement officer or officers designated agent in the complaint would be not less than ten days, no more than thirty days and he would make them aware of violations that were present on the property and give them the options either to repair, alter or improve the dwelling and if it was too far dilapidated or un-restorable it would be to remove or demolish. Mr. Lujan further explained that at that point they are given the opportunity to appeal it to district court following state statute and if they were to do that, the process could be extended until district court would give a ruling on it but with the ordinance it wouldn't extend any longer than thirty days.

Councilor Howell asked if he has looked into how long it would take a resident to find a contractor and how long it would take the contractor to complete it.

Code Enforcement Officer Levy Lujan advised the first due process is given ten to thirty day notice and then they are able to go back to the code enforcement officer and give recommendations or what their action plan would be to fix the structure and at that point they are looking at due process and self-compliance than to take over their property.

Councilor Howell asked what if it is not completed by the time they agreed upon.

Code Enforcement Officer Levy Lujan advised at that point the city would be able to move forward with repairing or demolishing the structure, whatever would be necessary to abate the nuisance and the city would follow a lien process on the property.

Councilor Howell asked if the city would take over the property.

Code Enforcement Officer Levy Lujan advised they wouldn't take over the property because it would be the city that would have to maintain it, but instead file a lien on the property until it would be foreclosed on.

Councilor Howell stated it would be a longer process instead of getting it done within thirty days.

Code Enforcement Officer Levy Lujan advised as far as abating the nuisance or hazard on the property that would be the shorter process.

Councilor Howell asked in developing this ordinance was there input from the community.

Code Enforcement Officer Levy Lujan advised he had a lot of people going in to see him that were interested. Mr. Lujan stated he met with the housing advisory committee as well as the president from Highlands and he was concerned on how this ordinance would enforce the overcrowding from the colleges with eight or nine college students living in a 2 bedroom apartment or a building they built in the back of a house and there are a lot of concerns with that. Mr. Lujan added that the cost of living here to find a house was a concern to the housing advisory committee. If they could get a lot of the vacant buildings back up and going again, the cost could possibly go down.

Councilor Howell asked so they are very positive about pursuing it.

Code Enforcement Officer Levy Lujan advised they are.

Councilor Casey asked about the language on page 1, item A, the governing body and adoption of this chapter hereby appoints code enforcement officer to exercise powers as maybe necessary or convenient, what does that mean.

Code Enforcement Officer Levy Lujan advised that part of the chapter was directly taken from the state statute that allows the code enforcement officer to do this.

Mayor Tonita Gurulé-Girón advised to defer the question to City Attorney Corinna Laszlo-Henry.

City Attorney Corinna Laszlo-Henry advised the language did come directly from the state statute and an administrative procedure could allow things to progress a little more informally and get the homeowner in within ten days and to have code enforcement look at the issues with the dwellings and the cost of repair or demolition. However, on the other side of it, there is the dangerous building ordinance and those go before the governing body in the form of a resolution and their decision is appealable at district court. City Attorney Laszlo-Henry added that it does have another side to it taking away from the governing body and more so in an administrative process, so the convenient language is just in the state statute and goes along with the administrative procedures in general and could be amended in form of publication by motion of the governing body.

Councilor Casey advised she was fine with the state statute but just because it is a state statute doesn't mean it is the right thing, and does have a problem with the word convenient, and if it is going to remain in the ordinance then perhaps have a section with definitions for terms such as convenient because convenient can mean anything. Councilor Casey also pointed out Items 4 and 5 as the language says to appoint and fix the duties of any officer, agents and employees as a code enforcement officer deems necessary and to delegate any functions and powers under the ordinance to officers, agents and employees. Councilor Casey asked if there could be a definition for officers, agents and employees, so they know exactly who will be doing what because it is not clear as to whom those people are. Councilor Casey pointed out several other concerns in the proposed ordinance.

Mayor Tonita Gurulé-Girón advised she was concerned about the ordinance but was assured that it was discussed and worked on with the city attorney and added that those concerns for the residential homes and living conditions would need to be addressed and understands the biggest issues were dilapidated buildings. Mayor Gurule-Giron stated that it may not be in the best interest to move forward until taking a better look at the proposed ordinance and bring it back once all the concerns are addressed.

City Manager Richard Trujillo advised about the importance of having a new ordinance and that the public fully understands what will be enforced. City Manager Trujillo recommended that we bring the City of Albuquerque to present to Mayor and Council as they can answer questions and concerns since they have addressed these same issues.

Councilor Howell asked what the timeline would be to bring back the proposed ordinance.

City Manager Richard Trujillo advised hopefully in a couple of months and added that the ordinance is tough but if it doesn't get done there are going to be people who take care of their buildings and will be impacted by the ones who don't. The City needs to step forward and start addressing it the right way in assuring that everyone is well educated of what the ordinance entails.

Mayor Tonita Gurulé-Girón advised if they look at this ordinance very carefully and insure legal is working on it and get public input, then it can be brought back to Council for consideration.

City Manager Richard Trujillo stated Code Enforcement officer Levy Lujan has taken on the challenge and they need to help him get there.

Councilor Howell asked if they will see it this year.

City Manager Richard Trujillo advised they would.

Mayor Tonita Gurulé-Girón asked what the pleasure of the board was and they all agreed to remove it from the agenda.

4. Resolution 17-39 in support of the Biennial Memorandum of Understanding (MOU).

City Manager Richard Trujillo spoke about entering into a MOU every year with the State and Mainstreet.

Councilor Casey advised she has no problem with it except for line 2 at the first whereas historic commercial core consisting and what it meant.

City Manager Richard Trujillo advised it should have been core and spacing between.

Mayor Tonita Gurulé-Girón advised she had concerns about the language and spelling.

Mayor Tonita Gurulé-Girón asked what the pleasure of the board was and they all agreed to place on consent agenda.

5. Infrastructure Capital Improvement Plan (ICIP).

City Manager Richard Trujillo spoke about the ICIP Mayor and Council approved last year and the only difference was bumping public facilities upgrade improvements to number 5 and added that DFA is going to re-do the whole format and will request using Las Vegas as a pilot to get a better understanding of the ICIP projects.

Mayor Tonita Gurulé-Girón advised it was formatted that way so municipalities would not just arbitrary bump something up without the council and governing body's approval.

City Manager Richard Trujillo advised they would not change it unless otherwise approved by Mayor and Council and pass it on to them and they would choose the importance of the projects. City Manager Trujillo explained that the public works building was bumped up because it's losing the roof and structure and in order to get the funding it had to be on the top ten to qualify.

Mayor Tonita Gurulé-Girón advised about prioritizing by emergencies.

City Manager Richard Trujillo advised everything had stayed the same since last year and explained that Waste Water collection system is the infrastructure of the waste water, public safety vehicle is still at the top of the list, the raw water conveyance system is the main transmission line that brings water into reservoirs, the mobile data communications are hot spots to provide Wi-Fi to police officers and replacement of gas transmission line. City Manager added that everything stated was what was approved last year.

Mayor Tonita Gurulé-Girón asked how it will come back to council for the infrastructure for approval of moving to number 5 and advised bringing it to the next council meeting for approval with a letter from DFA about the item being discussed and the item being moved up once the resolution has been passed by the council.

Councilor Casey asked what happens to the other items listed.

Mayor Tonita Gurulé-Girón advised they drop accordingly.

Mayor Tonita Gurulé-Girón advised not placing on consent agenda but placing it as a business item for the next meeting.

6. WH Pacific, Inc. task order for Mills Utility Building phase 1.

Utilities Director Maria Gilvarry spoke about design, bidding, and construction administration of only phase 1 of the Mills utility building. She got estimates for 3 phases; phase 1 is the minimum they need to do to make the building safe and a customer service building and it would be set up for cashiers, billing and be a safe environment with cameras and security doors and have a proper HVAC system. Utilities Director Gilvarry added that Phase 2 would have an additional back office area that is not required for the number of employees moving there but is not necessary at this time and Phase 3 is to possibly move in the municipal court. All three phases are included but is only requesting to move forward with phase 1.

Councilor Casey asked where the roof repairs were for the phases.

Utilities Director Maria Gilvarry advised the roof was damaged during the hail and the insurance company is handling the assessment and the repairs that will not be included will be pulled out of the project. They anticipated doing repairs prior to the damage but when the hail caused the damage they considered going through the insurance company for that.

Councilor Casey asked what line items the cost will come out from.

Utilities Director Maria Gilvarry advised they would come out of each utility division, however she did not include gas and would add the appropriate amount in the gas line item.

Mayor Tonita Gurulé-Girón stated the City had already paid for phase 1 of the building, so what is the difference.

Utilities Director Maria Gilvarry advised the original project was looking at using the existing lobby and build off of it, but it was not designed very well to maximize the use of it for billing, customer service and cashiers and is relocating some of the offices and adding a safety glass to create a safer environment for the staff. It's a different design and scope of work than the previous scope was.

Mayor Tonita Gurulé-Girón asked how many customer service units they will have.

Utilities Director Maria Gilvarry advised there will be four customer service, three cashiers, billing and a locked door so customers and employees will be safe. There is a larger open area for customers to sit and wait comfortably who need assistants with cashier, customer service and billing.

Mayor Tonita Gurulé-Girón asked on the first initial phase what the total cost was.

Utilities Director Maria Gilvarry advised she believed there were three different cost estimates around \$15-18,000.

Mayor Tonita Gurulé-Girón asked what the total cost of the project was.

Utilities Director Maria Gilvarry advised she would have to go back and look.

Mayor Tonita Gurulé-Girón stated the total was like around \$49-50,000.

Utilities Director Maria Gilvarry advised that's when they weren't going to do many modifications.

Mayor Tonita Gurulé-Girón stated the new phase is at \$54,000 and the other one was around \$40-50,000, so they could not have captured that in the first design phase.

Utilities Director Maria Gilvarry advised the engineering phase cost of the previous one had a large variation and the scope of work was not very clear. This one is much more defined with twenty three different individual tasks.

Mayor Tonita Gurulé-Girón advised her recommendation was to not put this on the consent agenda and Mrs. Gilvarry come back with the actual costs and complete breakdown and explain in detail the varying differences between the first one and this one because they are paying twice.

Councilor Casey asked what would happen to the old building once they move into the new one.

Utilities Director Maria Gilvarry advised the current building will remain as a service building with construction and maintenance crews and service crews for gas and water.

Mayor Tonita Gurulé-Girón advised not placing on consent agenda but placing it as a business item for the next meeting.

7. Award request for proposals #2018-01 for engineering services for the water treatment plant to Molzen Corbin & Associates and Bohannan Huston and enter into agreements.

Utilities Director Maria Gilvarry spoke about advertising for proposal for engineering services to assist the water treatment plant with potential projects. They had five proposers, of those five proposers Molzen Corbin and Bohannan Huston ranked the highest and is requesting council approval to award them this proposal. If any minor projects come up they will bring them back to council for approval.

Mayor Tonita Gurulé-Girón asked if they will be using both proposers.

Utilities Director Maria Gilvarry advised they do and some projects have already started, if there is already an existing project then the engineer has designed and

taken it up to construction and continue with that particular project. If it's a brand new project then they go back and forth between engineers.

Mayor Tonita Gurulé-Girón asked if they have already started then it's a continuation of their contract.

Utilities Director Maria Gilvarry advised it will be a continuation of their task orders.

Mayor Tonita Gurulé-Girón advised to be careful how that ties in so it's not a violation of procurement. She has a concern for that one as well and recommends meeting with the Finance Director and City Attorney and make certain there is not conflicting issues or violations in procurement.

Utilities Director Maria Gilvarry advised there are zero projects being engineered at the water treatment plant, except for Alfa Southwest for the disinfectant equipment.

Mayor Tonita Gurulé-Girón asked what projects other engineering firms have that are currently open and going to have a continuation of any projects.

Utilities Director Maria Gilvarry advised there are none at the water treatment plant, Souder & Miller is working on the Bradner Inlet, AD Com working on Bradner and Peterson, Cinder road is under construction, Repair of Storrie Lake MBF line, but none that tie into the water treatment plant.

Mayor Tonita Gurulé-Girón advised in the future anything that is tied in to a continuing project must have full approval by the council and must be clear about the process and also to run it through the Finance Director for procurement to ensure there will be no conflict.

Mayor Tonita Gurulé-Girón asked what the pleasure of the board was and they all agreed to place on consent agenda.

4. Award request for bid #2018-07 for the City of Las Vegas FEMA flood repair project to New Image Construction.

Utilities Director Maria Gilvarry spoke about requesting to award bid to New Image Construction for repairs to city facilities, the diversion, pipe crossing, the skating pond and the said basin. There were two bidders, New Image Construction and TRC Construction and the engineer did a bid evaluation and recommended that one of the bidders had not done the calculations correctly and that they be considered a non responsive bidder and even if they were considered a bidder, New Image Construction's cost were lower.

Councilor Casey stated TRC Construction bid for lot 2 was \$483,116.40 and New Image Construction was \$193,300, and to explain what lot 2 was.

Utilities Director Maria Gilvarry advised lot 2 is the Raw Water pipe bridge structure that crosses the Gallinas River by the diversion; there is a crack in the concrete by the piping and potential damage to the piping that needs to be addressed. There is an alternative for site 2 the contractor inadvertently included that and we take the price that the bidder put and they included the alternate in with the base bid which is why the price was higher.

Councilor Howell asked if New Image Construction had done jobs with the city and when was the most recent one and how was the job.

Utilities Director Maria Gilvarry advised they worked on Taos street crossing where they fixed the leak on the Taos line and now they've been able to be online and hadn't been able to do so in years.

Mayor Tonita Gurulé-Girón asked what GRT was paid by the contractor.

Utilities Director Maria Gilvarry advised they will pay; the base bid does not include GRT, but will pay the Las Vegas rate.

Mayor Tonita Gurulé-Girón advised concerns because they come in and don't include the GRT in their base bids.

Utilities Director Maria Gilvarry advised the engineer and the contractor are required to pay the rate where they are doing the work.

Mayor Tonita Gurulé-Girón asked about the alternate bid, the bid was exceptionally low and a lot of the time bidders will come in at a very low rate and then kill us with the alternate bidding, and who will monitor that.

Utilities Director Maria Gilvarry advised they will monitor that and may not do the alternates for two reasons, being how much they budgeted for and FEMA is paying 75 percent of it.

Mayor Tonita Gurulé-Girón asked what the pleasure of the board was and they all agreed to place on consent agenda.

9. Award request for proposals #2018-08 for engineering services for raw water transmission lines to WH Pacific and Molzen Corbin and enter into agreements.

Utilities Director Maria Gilvarry spoke about requesting to award the proposal for engineering services for raw water transmission lines and the two companies that ranked the highest were WH Pacific and Molzen Corbin. This is the raw water transmission line between the diversion and Peterson and anything done there will be done in phases over a several year period.

Mayor Tonita Gurulé-Girón asked what the pleasure of the board was and they all agreed to place on consent agenda.

10. Awards request for proposals #2018-09 for engineering services for Taylor Well Field planning, design, and construction to Molzen Corbin & Associates and enter into agreement.

Utilities Director Maria Gilvarry spoke about requesting to award the proposal for engineering services for Taylor Well Field, there were three proposers and Molzen Corbin ranked the highest in the evaluation.

Councilor Howell advised they had not had any discussion on Taylor Well Field in a while so what was the reason for bringing it up again.

Utilities Director Maria Gilvarry advised Taylor Well 4 pump has been having some issues and they need to maintain it so it stays operational and ready to run at any time.

Mayor Tonita Gurulé-Girón asked what the pleasure of the board was and they all agreed to place on consent agenda.

11. Award request for proposals #2018-11 for engineering services for leak detection planning, design and construction to Molzen Corbin & Associates and OCCAM Engineers and enter into agreements.

Utilities Director Maria Gilvarry spoke about requesting to award the proposal to both proposers for engineering services for leak detection planning, design and construction. There were two proposers Molzen Corbin and OCCAM Engineers.

Councilor Howell asked what they have been using to identify leaks in the past.

Utilities Director Maria Gilvarry advised a few years ago a sub contractor came out to do sonar work and assessment of lines and provided them with a list of potential leaks and are working on that list of leaks. Every few years they will need to go back and asses for new leaks.

Councilor Howell asked if they currently have leak detection equipment for the city.

Utilities Director Maria Gilvarry advised they do have a system that they can walk around with a cone and listen for a leak, but it's in the City's best interest to hire professionals with much better equipment to locate leaks.

Councilor Casey advised constituents are finding leaks everywhere and she is happy there will be technology to help us find those leaks.

Mayor Tonita Gurulé-Girón asked what the pleasure of the board was and they all agreed to place on consent agenda.

12. Award request for proposals #2018-12 for engineering services for effluent system planning, design and construction to Molzen Corbin & Associates and enter into agreement.

Utilities Director Maria Gilvarry spoke about requesting to award the proposal for engineering services for effluent system planning, design and construction to Molzen Corbin. They had three proposers Molzen Corbin, Souder Miller and Bohannon Huston and Molzen Corbin ranked the highest. Utilities Director Gilvarry stated this project will help get effluent to city parks and other areas.

Mayor Tonita Gurulé-Girón asked what the pleasure of the board was and they all agreed to place on consent agenda.

13. Award Bid #2018-13 to acquire Snow Removal Equipment for the City of Las Vegas Municipal Airport.

Public Works Director Veronica Gentry spoke about requesting award bid to acquire Snow Removal Equipment for the City of Las Vegas Municipal Airport. Two offers submitted a bid and MB Companies was the lowest bid and met all specifications and requirements per FFA criteria and the bid amount was for \$452,000.

Mayor Tonita Gurulé-Girón asked if a representative was present.

Public Works Director Veronica Gentry advised there was a representative from WH Pacific if questions need to be answered.

Councilor Casey asked what snow removal entails that it costs so much.

Public Works Director Veronica Gentry advised it's a piece of equipment that needs to meet certain specifications due to runways for airports and will only be utilized for the airport only and is based on FAA requirements.

Councilor Casey asked if whoever is removing the snow would be trained on that equipment.

Public Works Director Veronica Gentry advised yes the airport manager and the airport technician will be trained, and they also enrolled to take their CDL class A through workforce solutions.

Councilor Casey asked if there is a place the equipment will be stored from harsh elements.

Public Works Director Veronica Gentry advised yes at their SRE building at the airport.

Councilor Ulibarri, Jr. asked about how often do planes come and go.

Public Works Director Veronica Gentry advised they have hospital emergencies and they average in the winter month's four planes that come in during the day and regardless the runways have to be cleared.

Mayor Tonita Gurulé-Girón asked why the alternate amount was not included in the base bid.

Public Works Director Veronica Gentry advised the alternate was not included until after the fact when FAA reviewed the requirements of the equipment itself and required they add the alternate.

Mayor Tonita Gurulé-Girón asked how much is being paid by the city.

Public Works Director Veronica Gentry advised \$28,000 is from the state aviation, \$28,000 from the City of Las Vegas general fund and \$506 from the FAA state aviation grant.

Mayor Tonita Gurulé-Girón asked what the pleasure of the board was and they all agreed to place on consent agenda.

EXECUTIVE SESSION

City Attorney Corinna Laszlo-Henry advised there was a need for executive session for pending litigations against Southwest Capital Bank and Tony Ortega. No action is needed just discussion.

Councilor Casey made a motion to go into Executive Session to discuss matters subject to the attorney client privilege pertaining to threatened or pending litigations in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of New Mexico Open Meetings Act, NMSA

1978. Councilor Ulibarri, Jr. seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

Barbara Casey	YES	Vincent Howell	YES
David A.Ulibarri, Jr.	YES		

City Clerk Fresquez re-read the motion and advised that the motion carried.

RECONVENE INTO REGULAR SESSION

Councilor Casey made a motion to reconvene into regular session after being in executive session to discuss matters subject to the attorney client privilege pertaining to threatened or pending litigations in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H) (7) of New Mexico Open Meetings Act, NMSA 1978. During executive session no decisions were made and no vote was taken. Councilor Ulibarri, Jr. seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

Vincent Howell	YES	David A.Ulibarri, Jr.	YES
Barbara Casey	YES		

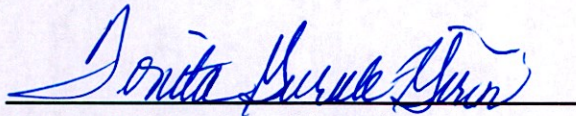
City Clerk Fresquez re-read the motion and advised that the motion carried.

ADJOURN

Councilor Casey made a motion to adjourn. Councilor Ulibarri, Jr. seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

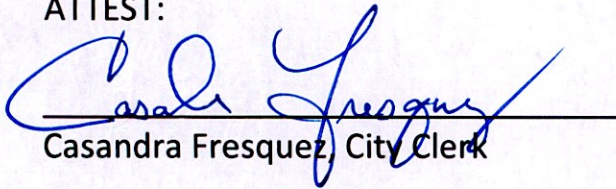
Barbara Casey	YES	David A.Ulibarri, Jr.	YES
Vincent Howell	YES		

City Clerk Fresquez re-read the motion and advised that the motion carried.



Mayor Tonita Gurulé-Girón

ATTEST:



Casandra Fresquez, City Clerk